

# Proforest Training

## Terms and conditions of booking and cancellation

### Reservation

Your place on the course is reserved once full payment has been received. This will be confirmed upon receipt.

### Payment

Full payment for the course fee is required **three weeks prior** to the course start date. Proforest reserves the right to refuse admission if payment has not been received by then.

All bank charges will be borne by the participant.

Payments may not be resold to any third party, but are transferrable within the same organisation.

### Cancellations

#### For cancellations made after full payment:

- a. A full refund minus 10% administration costs will be paid **up until three weeks** before start date of the course.
- b. Thereafter, there will be no refunds of any payments made. However, places may be transferred within the same organisation if notification is given in writing to [training@proforest.net](mailto:training@proforest.net)
- c. Participants who fail to attend the course will not be eligible for any refund.
- d. The organiser reserves the right to make exceptions at their discretion.

## General terms and conditions

- All courses are offered subject to sufficient demand. The Proforest Initiative reserves the right to cancel/reschedule courses. If we do so we will offer an alternative course or provide a full refund.
- The content of the course is subject to change without notification.
- The conference promoters will not be liable for any direct or indirect damage of any nature arising out of the cancellation of the course.
- It is expressly agreed that the members of the Organising Committee of the Course and their legal representatives, directors and officers/employees, shall not be liable for any loss, injury or damage of any kind whatsoever suffered directly or indirectly by the person, possessions or property of any Course participant or other person during or in connection with the events on the programme or any other activities of the Course, for any reason whatsoever unless to be proven that the specific damage was due to wilful intent or gross negligence on the part of the Organising Committee or any of the aforementioned persons; in such case, liability shall be limited to the loss or damage foreseeable at the time the individual contract was made.